

October 25, 2018

Attendance

Present

Sherri Clusky, Board Chair
Stephanie Robey
Lana Grandon
Billy Bratcher
John Gosper
Travis Tennill
Wayne Herner
Allen Canterbury

Representing

Department of Education
Division of Emergency Management
Office of the Attorney General
Local CISM Team
Emergency Services
Emergency Services
Mental Health – Clinical Director
Chaplain's Association

Phone

Bob Kerr
Donna Woodward

Mental Health
Mental Health

Absent

Charles Scheffler

Dept. for Behavioral Health, Developmental &
Intellectual Disabilities
Kentucky State Police
Dept. for Community Based Services
KY Chapter American Red Cross
Ky State Fire Marshall

Elizabeth Caywood
Hellen Ostien
Richard Peddicord

Other Attendees

Angela Roberts
Kelli Robinson

KCCRB – Training Committee
KCCRB – Membership Committee

I. Call to Order

KCCRB FY19 Second Quarter Board meeting held at KCCRB Offices located at 111 St. James Court, Frankfort, Kentucky. The meeting was called to order by Sherri Clusky, Chair at 1:30 p.m. Roll call was completed and noted that there was a quorum.

II. Review of Meeting Minutes

Motion to accept the meeting minutes as written was made by Travis Tennill and second by John Gosper. After no further discussion the motion was passed.

III. Executive Director's Report

Deborah Arnold, Executive Director presented the Executive Directors report.

A. Fiscal Report

Ms. Arnold reviewed the FY19 first quarter budget summary.



B. Response

Ms. Arnold presented the first quarter response summary. Two responses were highlighted; A request was received from the Kentucky Thoroughbred Association as a result of an accidental death of a student in the Kentucky Equine Management Institute. The second was a response request from the Kentucky Department of Public Health to provide pre-deployment and post-deployment briefings to the nursing strike team that provided services to North Carolina disaster survivors through an EMAC request.

C. Membership

FY19 first quarter team membership total is 210.

D. Training

Ms. Arnold reported that the staff completed a fairly heaving training schedule in FY19 first quarter. A strategic effort has continued to ensure trainings are made available and provided statewide. Ms. Roberts, Training Coordinator is working with the Training Committee to create and post a yearly training schedule.

E. Exercise

Ms. Arnold noted that KCCRB has participated in several local and preparedness exercises during this quarter. Most notably KCCRB was invited to participate in the Fayette County CSEPP exercise through partnering with UK hospital and its internal support team. Additionally, KCCRB was invited to participate in the Kenton County full scale school active shooter exercise. Engagement with these two entities will hopefully build new partnerships and strengthen existing relationships.

F. Communications

Ms. Arnold noted that Ms. Robert's has continued to leverage KCCRB social media to support team information sharing, advertising and recruitment.

IV. Committee Reports

A. Executive Administrative Committee

Ms. Arnold noted that the Executive Committee did not meet due to scheduling conflicts.

B. Membership Committee

Ms. Robinson presented on behalf of the membership committee. The committee consists of professional representation of the majority of our current team, Law Enforcement, EMS, Chaplain, Dispatch and Fire and Behavioral Health. The committee discussed the following: 1) Team Applications - changing the procedure to do like KYLEAP > Turn in Application, Do Interview, Attend Training, no decision made until after the Training, 2) Change the Team Agreement to include Attendance at least at 2 Regional Team Meetings in order to attend and have the Annual Team Training covered, 3) Review of Renewal Process and how this is done, 4) Parameters for when Team Apparel is given out, 5) What to do when a person leaves the team and their apparel is not returned, 6) Having Mentors, 7) Having more involvement from the Membership Committee and Coordinators, and 8) What to do when team members do not attend meetings or respond to requests for responses. Committee will conduct email discussions and suggestions until they meet December 14 in Elizabethtown to finalize and make suggested changes to the Team Application, Responsibility as a member and renewal process.

Mr. Canterbury suggested having a regional team member reach out to new or non-participating members in person to try and engage the team members.

C. Training Committee

Mrs. Roberts presented on behalf of the training committee. Over the next few months the Training Committee will be working with the Membership Committee to develop a training program to meet the needs of the onboarding of team members. Items that will be looked at include the training matrix and current course offerings.

Currently there are two (2) online trainings available through the new LMS, mycourse.com. A third course, a SAFER-R model review, is close to being finished. This training will provide a refresher training for all team members as well as participants in the classroom PFA-II class.

This year the quarterly team trainings were planned out to have a theme. The first quarter focused on response readiness. This quarter's training focuses on critical incident responses. The 3rd quarter training will build on the previous quarter's trainings and focus on large-scale declared disaster responses. The 4th quarter will be the Annual Team Training that focus on assisting first responders, their families, schools and children after critical incidents. In an effort to provide effective and quality trainings all team members that attend a quarterly training are asked to provide feedback via a Survey Monkey 10-question survey. The responses are being gathered and will be shared with the Training Committee.

There are only 169 days until the Annual Team Training. The Planning Committee has been working hard on the 2019 conference and has a meeting scheduled for the 26th. The dates, location and speakers have been confirmed. The focus for the meeting on the 26th will be to review and select a training agenda. Feedback from the 2018 conference has been used to develop the training topics. One proposed change is inviting all attending team members to have lunch with the KCCRB Board. This proposal will allow team members and Board members to get to know each other. More information can be shared after the planning meeting.

V. Old Business

A. Board Vacancies

Ms. Arnold briefed new board members, providing board orientation binders.

B. KY Emergency Services Peer Support

Ms. Arnold briefed the board on the status of filling the vacant position that will be responsible for this strike team. Ms. Arnold noted that the position has been posted 4 times yielding no qualified candidate to date.

VI. New Business

A. Disaster Response

Ms. Arnold noted the KCCRB has been actively monitoring the recent natural disaster that have occurred in several states within FEMA Region IV. Two EMAC request were submitted to Kentucky for Crisis Counseling Teams. After discussion with the Virginia lead, the EMAC request was withdrawn due to low impact of storm. North Carolina also submitted an EMAC request however, their request was for a team of 10 licensed mental health professionals for a 15 day deployment. KCCRB could not fulfill this request.

B. Vacant Program Coordinator Position

Ms. Arnold reported that the position has been posted four times with no viable candidate being identified. Discussion occurred among board members of recruiting strategies particularly how to get the position

information out to the targeted group – fire or EMS professionals. Board Chair asked that the position description and information be shared with board members so they may assist in distributing the information to potential candidates.

C. Post Critical Incident Seminar for Fire/EMS/Search & Rescue

Ms. Arnold reported meeting with Representative Rob Rothenburger regarding introducing legislation to require the establishment of the PCIS for fire/EMS/S&R along with funding through the use of the Firefighters Foundation Program fund. Discussion around the process and potential barriers were discussed. Mr. Tennill provided information on the process DOCJT embraced in order to get legislation passed to create the Law Enforcement Professional Development and Wellness Program which included the development and implementation of the PCIS for LEO, E911, and coroners.

D. PTSD/Mental Injury inclusion in Workers Compensation

Ms. Arnold reported attending the Joint Interim Committee on Local Government Issues where the Kentucky Firefighters Association presented on the need for PTSD/Mental Injury to be included in Kentucky's Worker's Compensation program. Discussion surrounding the potential impact this type of legislation would have on small volunteer fire agencies took place. Overall, it appeared having treatment services covered was supported however some concern was raised as to furthering the benefit to include partial or full disability benefits.

VII. Announcements

Next Board Meeting will be held January 24, 2019 at 1:30 EST.

VIII. Adjournment

Ms. Clusky asked for a motion to adjourn the meeting at 3:14 p.m. Mr. Tennill made the motion, Billy Bratcher provided the second.